

## Invitation to Tender

**Project title** : GIZ NaWi Mazar, Afghanistan  
**Project No** : 12.2253.8-003.11

**Purpose of Bid:** To Purchase Dairy Equipments for GIZ NaWi Mazar, Afghanistan as per the attached specification.

Dear Sir

We are pleased to send the following documents for reference:

- I. Invitation to Tender
- II. Tender and Bidding Conditions
- III. Equipment list with Technical Specifications – Annexure “A”
- IV. Submission of Documents- Annexure “B”
- V. Bank Guarantee format- A5
- VI. General Terms and Conditions

We request you to submit your bid in a sealed envelope for the above tender. The bid must reach to GIZ office latest by **17:30hrs on July 24<sup>th</sup> 2013** at the address given below:

The Head of Procurement  
GIZ Office, First Floor  
B-5/1, Safdarjung Enclave  
New Delhi – 110 029

Please mark your envelop **Tender Ref: “Dairy Equipments- GIZ NaWi Mazar, Afghanistan**

Please **send your queries (if any) only via e-mail** to [gtzproc@giz.de](mailto:gtzproc@giz.de) marking the subject line **“Dairy Equipments for GIZ NaWi Mazar”**.

**Deadline for seeking clarifications – July 13, 2013**. The queries will be answered latest by **July 17, 2013**

Please refrain from personal / telephonic / telefax contact on the subject of this tender

The bids received shall be evaluated as per the criteria set by GIZ

Kindly specify following data on your envelope / offers:

1. Tender Number : **91070657**
2. Ref PN : **12.2253.8-003.11**

We look forward to receiving your offers.

With best regards,

Procurement Department



## **Details/specification of Equipments/Tools required**

As per attached list(s) - Annexure "A"

## **Bidding Conditions**

- a) Supplier to clearly indicate brand, manufacturer name and quality of material to be used as relevant and where available.
- b) An earnest Money Deposit equivalent to INR 50,000 must be sent along with the bids, in the form of a Demand Draft issued by a nationalized bank, favoring GIZ Office and payable in New Delhi. The EMD will be returned to the firms once the order is awarded. The EMD will be returned to the winning firm after the contract is signed.
- c) Payment Terms. Advance payment upto maximum of 30% only against bank guarantee (BG). The BG must be valid for at least 90 days from the date of issue. Balance payment will be made within 10 days from the date of dispatch of goods to the designated location and also upon the receipt of Tax Invoice at GIZ office.
- d) Please indicate separately the packing costs in wooden crates only and forwarding charges upto the nearest cargo Airport in your city - if not included in the material costs.
- e) GIZ will inform the Coordinates of designated logistics firm to the winning company in due course of time.
- f) Indicate Taxes applicable (with respective tax rates and amounts)
- g) Indicate shortest delivery time (delays in delivery entails a penalty as per the General Terms & Conditions)
- h) The validity of the offers should be at least for 45 days from the date of deadline for submission of bids.
- i) Attach copy of PAN Card and Service Tax Registration.

## **Evaluation Criteria**

- i. The bidders are required to provide documentary evidence in support of attached criteria at Annexure "B" along with their bids.
- ii. The final decision will be based on the quality/brand and net the cost price and upon submission of documents.
- iii. GIZ reserves right to award the order in parts or in full to one or more firms
- iv. No costs for submitting the tenders / quotations / drawings will be reimbursed by GIZ
- v. Incomplete offers will be summarily rejected
- vi. There will be no public opening of bids
- vii. GIZ reserves the right to waive off any formalities thereof or reject any or all the tenders received without assigning any reason thereof.

